

## Small Planet Preschool

### Tuition/Fee Agreement

Your first payment is due on your child's first day of enrollment. Thereafter, tuition is due each Monday. Full payment can be paid on the 1<sup>st</sup> of each month. Payment can be made by cash, personal check, money order or cashier's check. A late fee of \$30 will be added each Wednesday morning a balance remains. The Registration and school supply fees are required upon enrollment and are paid annually. Families with two or more children, enrolled full time, will receive a 10% discount on the oldest child. Please note that assorted fees are subject to change. All payments are non-refundable. Registration will be on a first come basis without regard to race, color or creed.

Should you want to change your payment option, please talk with the Director. You will need to sign a new Tuition Agreement.

Tuition Payment: \_\_\_\_\_ One payment each week, due on Monday.

\_\_\_\_\_ One payment each month, due on the 1<sup>st</sup>.

Withdrawal time notices: A two (2) week, written notice is required for students to withdraw from the school. Parents are responsible for each week's tuition, regardless of absences. The school's budget and payroll are based on full enrollment, therefore, compensation cannot be given for absences.

\_\_\_\_\_  
Signature - Parent/Guardian

\_\_\_\_\_  
Date